



## Application Form for Group Visit

Name of Exhibition	<p><b>Guided Tour Service Required</b></p> <p><input type="checkbox"/> Yes</p> <div style="border: 1px solid gray; padding: 5px; margin: 5px 0;"> <p>Language Preferred :</p> <p><input type="checkbox"/> Cantonese</p> <p><input type="checkbox"/> Mandarin</p> <p><input type="checkbox"/> Portuguese</p> <p><input type="checkbox"/> English</p> </div> <p><input type="checkbox"/> No</p>
Name of School / Association	
Contact Person	
Telephone	
Fax	
E-mail	
Address	

Date of Visit	Time of Visit	No. of Students / Members	No. of Teachers / Leaders	Class Grade / Average Age
	-			
	-			

**Shuttle Bus Service Required**

Yes

Time (going to Museum) \_\_\_\_\_ Pick up location \_\_\_\_\_

Time (leaving Museum) \_\_\_\_\_ Destination \_\_\_\_\_

No

<p>Remarks: Before submitting this form, please read the "Application Reminders".</p>	<p style="text-align: right;">Authorized Signature and Seal</p> <p style="text-align: right;">Date     /     /</p>
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IACM Office Use Only	
<p>Signature of recipient</p> <p>_____</p> <p>Date             /             /</p>	<p>Signature of Responsible Officer of the Macao Museum of Art</p> <p>_____</p> <p>Date             /             /</p>

## Group Visits Service-Application Reminders

Document(s) Required	Application Form for Visits Service
Application Deadline and Notification	<p>1. <b>Free Entry, Shuttle Bus Service and Guided Tour Service</b> Completed application form must be submitted at least 10 working days* prior to the proposed visit date.</p> <p style="text-align: center;">* Working days: Mondays to Fridays (exclude public holidays)</p>
Location for Application	Ticketing Office, 1st Floor, Macao Museum of Art
Remarks	<ol style="list-style-type: none"> <li>1. Legally registered schools or associations when organizing non-profit seeking visit are allowed to apply for <b>Free Entry</b> and <b>Guided Tour Services</b> in case of having more than 10 participants during the activity.</li> <li>2. In case of having more than 18 participants, visiting groups are also allowed to apply for <b>Shuttle Bus Services**</b>.</li> <li>3. The number of visitor is approved accordingly to the size of specific exhibition hall and under no situation will any hall hold more than 60 visitors at one time.</li> <li>4. Any change for the application must be made 5 working days prior to the visit or otherwise such applicant must reapply.</li> <li>5. Application form(s) must be signed by authorized personnel and stamped with the official seal of the school(s) / association(s).</li> <li>6. The Museum reserves the right to request presentation of valid registration document(s) during any visit.</li> <li>7. Visitors are strictly prohibited to touch any exhibit. It is also not allowed to eat, drink, smoke, shout, take photographs and film within the premises of the Museum.</li> </ol> <p><b>** Application for Shuttle Bus Service must meet the following requirements:</b></p> <ul style="list-style-type: none"> <li>– Round Trip- Registered kindergartens, primary schools, secondary school, elderly or physically challenged groups.</li> <li>– Single- Registered education institutions or other associations.</li> </ul> <p><b>⊗ Visits may be cancelled due to the following bad weather conditions:</b></p> <ul style="list-style-type: none"> <li>– Typhoon signal No.3 or above is hoisted before the time of visit.</li> <li>– Storm signal is issued before the time of visit.</li> </ul>

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Website	<a href="http://www.artmuseum.gov.mo">www.artmuseum.gov.mo</a>
Opening Hours	10:00a.m. – 7:00p.m. No admittance after 6:30p.m. Closed on Mondays. Free admission on Sundays.
Address	Macao Museum of Art, Avenida. Xian Xing Hai, Macao